

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - FEBRUARY 14, 2019**

**CALL TO ORDER.** Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman Jimmie Jones
Alderman Randy Ruzicka	Alderman John Mooney
Alderman Donnie Stuppy	Alderman Joe Prince
Alderman Michael Jokerst	

**Absent:** Alderman Bob Donovan

**APPROVAL OF AGENDA.** Motion by Alderman Ruzicka, second by Alderman Smith to approve the Agenda as presented. Motion carried 7-0-1 with Alderman Donovan absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.**

Chip Marzucio addressed the board for permission to have the second annual UTV Poker Run to take place in conjunction with the ninth annual Spring for Down Syndrome event on June 8, 2019 on the KC Hall grounds. Last year the UTV run had over 150 UTV's and Mr. Marzucio just wanted to make sure that there were no complaints about the ride last year and asked that the City waive the UTV permit just for this event. With no issues in the past the Board was in agreement to allow the participants to use the UTV's that day with no permit.

**CITY ADMINISTRATORS REPORT.** (See Attached)

**STAFF REPORTS.**

Kenny Steiger - Fire Chief (See Attached)  
Gary Roth - Field Operations Supervisor (See Attached)  
David Bova - Community Development Administrator (See Attached)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** Mr. Jack Rozier, 412 Elm Street addressed the Mayor and Board regarding the recent Downtown TIF Amendment. Mr. Rozier served as a member on the Downtown TIF Commission and suggested that some of the other members should have abstained from voting because of possible conflict of interest. Mr. Rozier stated that he hoped that their votes were not influenced by what he feels were conflicts.

**PUBLIC HEARING.** Mayor Hassler opened the public hearing at 6:32 p.m. The public hearing is being held to consider an appeal request from Michael Mills for a special use permit and variance that will allow a digital/LED sign to be installed and operated at 181 Washington Street. City Administrator Martin Toma addressed the Board that this a hearing to address

the appeal of the sign and if they hear anything during the hearing to change their mind on the matter before them that they can request the issue to be put on a upcoming Board of Aldermen meeting agenda. If no action is taken in 35 days the January 10, 2019 rejection will stand. Dave Bova, Community Development Administrator explained that Mr. Mills applied for the Special Use Permit in November, 2018. The matter was taken before the Planning and Zoning Commission on January 3, 2019 and the commission denied the request. The Board of Aldermen accepted the denial at which time Mr. Mills appealed the denial and requested a hearing. Mr. Mills stated that he is asking the Board to allow him to install the led/ digital sign at 181 Washington Street. He stated he is completely aware of all the requirements but believes that his location is off the beaten path of what is considered the heart of the historic district. He stated that during the summer time his business will be closed before it will become dark and during the winter hours the sign would be on approximately a couple hours with an additional hour on the weekends. The following residents all spoke against allowing the sign; Micah Rousey, 555 N. Third Street, Susan O'Donnell owner of the Main Street Inn and Olive Kraus 145 Washington Street. With no further comments the hearing was closed at 6:49 p.m.

#### **CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - January 24, 2019
2. RESOLUTION 2019 - 15. A RESOLUTION DECLARING A 2002 FORD CROWN VIC SURPLUS PROPERTY.
3. RESOLUTION 2019 - 16. A RESOLUTION AUTHORIZING THE ATTACHED LIST FROM THE STE. GENEVIEVE POLICE DEPARTMENT DECLARED SURPLUS PROPERTY.

A motion by Alderman Jokerst, second by Alderman Mooney to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Donovan absent.

#### **OLD BUSINESS.**

**BILL NO. 4262. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT FOR PUBLIC IMPROVEMENTS ALONG ROUTE MO 32. 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Prince, Bill No. 4262 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Randy Ruzicka and Alderman Donnie Stuppy Naves: None Absent: Alderman Bob Donovan Motion carried 7-0-1. Thereupon Bill No. 4262 was declared Ordinance No. 4193 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4263. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY REGARDING 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2019. 2<sup>ND</sup> READING.** A motion by Alderman Mooney, second by Alderman Stuppy, Bill No. 4263 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones, Alderman Joe Prince Alderman Randy Ruzicka and Alderman Donnie Stuppy Naves: None. Absent: Alderman Bob Donovan Motion carried 7-0-1. Thereupon Bill No. 4263 was declared Ordinance No. 4194 signed by the Mayor and attested by the City Clerk.

#### **NEW BUSINESS.**

**BILL NO. 4264. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4264 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Donovan absent.

**BILL NO. 4265. AN ORDINANCE ALLOWING THE 2019 SHOW ME GREEN SALES TAX HOLIDAY TO APPLY TO THE LOCAL SALES TAXES OF THE CITY OF STE. GENEVIEVE, MISSOURI BETWEEN APRIL 19 AND APRIL 25, 2019. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Ruzicka, Bill No. 4265 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Donovan absent. A motion by Alderman Prince, second by Alderman Mooney to have the second reading of Bill No. 4265. Motion carried with a 7-0-1 vote of the Board of Alderman with Alderman Donovan absent. A motion by Alderman Prince, second by Alderman Stuppy, Bill No. 4265 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones,, Alderman Joe Prince, Alderman Randy Ruzicka and Alderman Stuppy Naves: None Absent: Alderman Bob Donovan. Motion carried 7-0-1. Thereupon Bill No. 4265 was declared Ordinance No. 4195 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4266. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY TO ASSIST IN THE FUNDING AND COOPERATION OF THE STE. GENEVIEVE COUNTY RECYCLING CENTER. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Jones, Bill No. 4266 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Donovan absent.

**BILL NO. 4267. AN ORDINANCE APPROVING A BID PROPOSAL FROM SCHULTE SUPPLY, INC., EDWARDSVILLE, ILLINOIS FOR THE PURCHASE OF MATERIALS FOR THE CONNECTION FROM THE WATER SYSTEM TO THE PROGRESS PARKWAY WATER TOWER IN AN AMOUNT NOT TO EXCEED \$11,063.20 AND AMENDING THE WATER FUND BUDGET #30. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4267 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Donovan absent.

**BILL NO. 4268. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 340: MISCELLANEOUS DRIVING RULES; SECTION 340.250 OPERATION OF A UTV VEHICLE AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Prince, second by Alderman Smith, Bill No. 4268 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Donovan absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** At this time Alderman Jones asked about starting budget work sessions. The Mayor stated that with the election coming up there will be at least three new members sitting on the Board and he thinks that they should be involved as well. It was agreed upon to have a work session prior to the March 14<sup>th</sup> meeting and invite the residents that are on the ballot for the April 2<sup>nd</sup> election to attend as well.

**ADJOURNMENT.** Mayor Hassler adjourned the meeting at 6:58 p.m.

Respectfully submitted by,

  
Pam Meyer  
City Clerk

**CITY ADMINISTRATOR'S REPORT**  
**BOARD OF ALDERMEN**  
**February 11, 2019**

- Attended Park Board meeting
- Spire has been working with Cochran on drawing for retaining wall. Easement will be forthcoming.
- Attended SEMO Regional Planning Meeting
- Met with Sandy Bell regarding coordination with the Health Department on new construction inspections
- Attended Tourism Advisory Council meeting
- Met with property owner regarding growing cannabis. Continuing research regarding regulations.
- Attended Community Television meeting. Revised draft contract.
- Attended Community Services Forum meeting.
- The site for the AT&T tower has been staked.
- Attended Tourism Advisory Council meeting.
- Reviewed Special Use Permit procedures.

# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **January** 2019

Calls for Assistance:

- SGFD responded to **17** emergency calls in **January**..
- Total Responses for the year 2019 are **17** calls, **down 4** calls from last year.

Staffing:

- SGFD roster is **now full**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)
- We have 3 more possible new fire fighter we are working on.
- I hope to get some more candidates and we may be able replace some inactive
- members.
- I wish to thank the Herald for their assistance in our recruiting efforts.

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 1/21 on Helicopter Landing Zone Safety and First Aid Refresher**
- **Preplan Training 1/7 On New HSB Building**

Meetings Attended

Ste Gen County Fire Chiefs Meeting – **January 15 Attended**  
Ozark Firefighters meeting – **January 24 Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

Facility:

- Nothing new to report

Apparatus & Equipment Maintenance:

- Nothing new to report

Fire Radio:

Nothing to report

## Grants

- 1) Conservation Grant request has been submitted  
Received Notice we were granted about 90% of request have started getting bids.  
**Waiting on last couple of bids to purchase equipment**
- 2) Assistance to Firefighters Federal Grant has been submitted
- 3) **Have submitted 2 Community Foundation Grants(Holcim). Waiting for results.**

## Ladder Truck Updates

- Preconstruction conference with Rosenbauer was completed October 25 and 26 at the plant in Minnesota.
- Time lines as given by Rosenbauer Plant are as follows
  1. Chassis complete – First Payment Made
  2. Aerial complete and attached around August 18<sup>th</sup>
  3. The manufacturer is running 120 days behind schedule
  4. I have expressed my displeasure in the amount of time it is taking to build the truck and our local rep has proposed some things to the manufacturer to try keep us happy
  5. We will still need to do a “prepaint” inspection trip. **Did Prepaint inspection January 6,7 & 8. Things went well.**
  6. **Delivery Inspection Trip, February 17-19**
  7. We are trying to post pictures as we get them on the Ste. Genevieve Fire Department facebook page so everyone can follow the progress.
  8. **Working on the final details for travel, decals, radio equipment, insurance for the new truck.**

## County Firefighters Assn.:

- 1) Firefighter Survival Class scheduled for March 6 at SGFD
- 2) SGFD will be hosting a regional “University of Missouri Live Fire Training May 10 & 11

## Local & State Mutual Aid:

- Nothing to report

## KnoxBox Program

Approved a box for the new construction (accounting office) on Highway 32

**Waiting to install Keys – HSB**

**Just Approved Boxes for – New Museum and Financial Advisor Building on center drive**

The program is slowing building strength and has become a real asset to the department.



## **Street and Park**

**January / February**

- **Plowed snow**
- **Serviced snow equipment**
- **Patched potholes**
- **Worked on light poles for downtown**
- **Take down Christmas decorations**
- **Finished servicing mowing equipment**
- **Serviced tractors**
- **Repairs on dump truck**
- **Made new sign for brush site**
- **Cleaned ditches on LaHaye, Third and Zigler**
- **Cleaned up Valle Spring Park**



## Community Development

David Bova  
Community Development Administrator  
165 S. Fourth Street  
Ste. Genevieve, MO 63670

Phone: 573-883-5400  
Fax: 573-883-8105  
Email: [dbova@stegenevieve.org](mailto:dbova@stegenevieve.org)

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## February 2019 Staff Report

### Activities for 1/10/19 – 2/14/19

#### *Historic Preservation – Heritage Commission*

- Meeting Tuesday, January 22, 6:30pm – 3 applications
- Mural application tabled until March
- Next meeting, Tuesday, February 19

#### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 27
- Building Permits Issued 3
- Demolition Permits 0
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 0

#### *Planning & Zoning*

- No meeting in February
- Next meeting, Thursday, March 7

#### *Board of Adjustment*

- Nothing new to report.

#### *Floodplain Management*

- New FIRM Maps go into effect 2/15

#### *Property Maintenance Focus (6/25 – 2/12 Cumulative)*

- Properties Reviewed 208
- Courtesy Enforcement Letters 43
- Repairs Made / Nuisance Addressed 62
- No Issue 103
- Repair Plan from Property Owner 43\*

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- 44 of 62 “Repairs Made” were after receiving letter. Remaining 18 repairs were already done.
  - 87 total code enforcement or nuisance letters sent (from the original file)
  - 44/87 = 51% repaired; 43/87 = 49% plans in place; 0/87 = 0% pending

\*Some owners that have plans in place that haven’t followed thru have received a Notice of Violation